Heavitree Gap Outback Lodge – Alice Springs

Function Pack

For further information:
Contact: Sharon Roberts
Am2@htgol.auroraresorts.com.au
08 8950 4444

Heavitree Gap
OUTBACK LODGE

Dear Sir / Madam,

Thank you for your enquiry for the use of our function facilities.

We can offer a number of different venues for your function, dining and accommodation requirements.

Here at Heavitree Gap Outback Lodge we are dedicated to providing a high level of service and will "go the extra mile" to ensure that the venue and service meets your expectations.

Please find following an overview of our facilities and a price guide
Now we know not every function is the same so if you require anything not in this information please contact the hotel and we can put together an individual package for you.

Once again thank you for your enquiry and please don't hesitate to contact us should you require any further assistance.

Kind Regards,

The Conference Team.
Heavitree Gap Outback Lodge
PH: 08 8952 4444
Fax: 08 8952 9394
Email: am2@htgol.auroraresorts.com.au

Heavitree Gap
OUTBACK LODGE

Function Venues
We have function areas to suit all need and those who would like a function with a difference

Red Centre Dreaming

Located at the base of the stunning MacDonnell Ranges, this private area is perfect for Birthdays, Weddings and Wedding Receptions, and all functions looking for something with a difference.
With an amazing outdoor setting, with all of the MacDonnell Range spectacular beauty and nature visible it is truly a unique Function experience. This area can be tailored to suit all your needs.
To view this amazing area, contact the function coordinator for a time.

Olde Alice

With the Olde Alice's rustic atmosphere, it is a function room with character and charm. The room is set as the 'Olde Alice' town would have been many years ago. Perfect Area for dinner functions, Wedding receptions, and conferences.
A Function room with diversity and a historic feel.
Located next to the pool area, with the views of the MacDonnell Ranges when you walk outside

AJ's Tavern

AJ's Tavern is the hotels dining area. AJ's offers relaxed, casual dining with the facilities to provide many conference services if required.

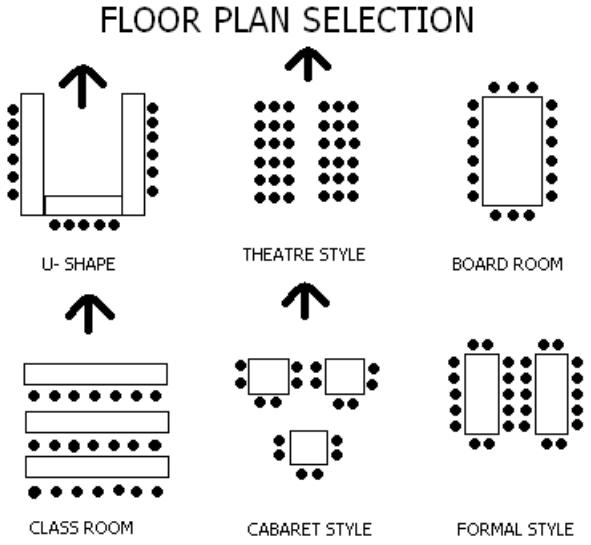
AJ's Tavern is a 2 minute walk at the other end of the Resort and has a quaint beer garden which is perfect for pre dinner drinks, morning tea parties and as a conference break out area. This area can be tailored to suit your needs.
Has direct bar and bathroom access, comfortable bar seats and stools, and plenty of history on its walls.

Heavitree Gap
OUTBACK LODGE

Red Centre Dreaming

SET-UP REQUIREMENTS	Red Centre Dreaming Maximum
CLASS ROOM	125
THEATRE	300
BANQUET	250
FORMAL	250
CABARET	125
COCKTAIL RECEPTION	300

Please Note: *Capacity in rooms is subject to set up requirements, and may be reduced if buffet or audio visual equipment is required.*

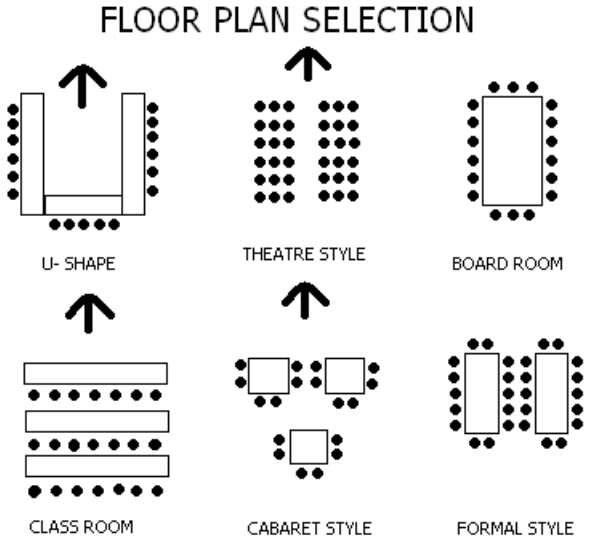


Heavitree Gap
OUTBACK LODGE

Olde Alice

SET-UP REQUIREMENTS	Olde Alice Maximum
U – SHAPE	40
BOARDROOM	40
CLASS ROOM	80
THEATRE	80-100
BANQUET	80-100
FORMAL	80-100
CABARET	80-100
COCKTAIL RECEPTION	100-130

Please Note: *Capacity in rooms is subject to set up requirements, and may be reduced if buffet or audio visual equipment is required.*

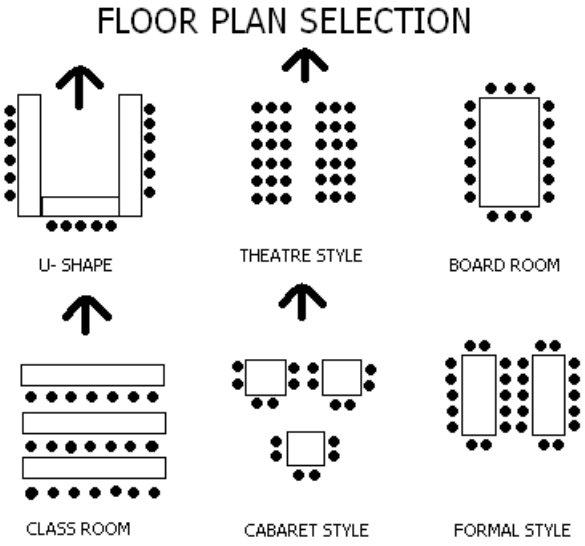


Heavitree Gap
OUTBACK LODGE

AJ'S Tavern

SET-UP REQUIREMENTS	AJ's Tavern Maximum
U – SHAPE	30
BOARDROOM	40
CLASS ROOM	40
THEATRE	100-130
BANQUET	100-130
FORMAL	100-130

Please Note: *Capacity in rooms is subject to set up requirements, and may be reduced if buffet or audio visual equipment is required.*



Heavitree Gap
OUTBACK LODGE

Venue Hire Pricing

Red Centre Dreaming

Full Day: $500.00
Half Day Rate: $250.00
Please Note: *Extra charges may apply for equipment hire.*

Olde Alice

ROOM HIRE $250.00
Please Note: *Extra charges may apply for equipment hire.*

AJ's Restaurant and Beer Garden

Full Day: $250.00
Half Day: $150.00
Please Note: *This area is a public area of the hotel and as such we cannot offer exclusive use. Extra charges may apply for equipment hire.*

Equipment / Audio Visual Hire

Overhead Projector: $20.00 per day
Screen: $20.00 per day
Television and Video: $40.00 per day
Whiteboard and Markers: $20.00 per day
Pin up Boards: $20.00 per day
Multimedia Projector: $55.00 per day

Business Services

Photocopying Service (A4)		$ 0.40 per page	
Facsimile Service Out going	Local	$ 2.00 1st page	Additional page(s) $0.50
Facsimile Service Out going	STD	$ 3.00 1st page	Additional page(s) $1.00
Facsimile Service Out going	International	$ 5.00 1st page	Additional page(s) $1.50
Facsimile Service	1 – 10 Pages	$0.20	

Heavitree Gap
OUTBACK LODGE

Heavitree Gap Outback Lodge Terms and Conditions

CONFIRMATION

Your Booking Confirmation Form is required within one (1) month of the conference space being held, and where applicable. If credit arrangements have been made, account settlement will be seven (7) days; otherwise full payment must be made at the conclusion of the event. To confirm your booking the booking confirmation form must be filled out indicating your chosen method of payment.

CANCELLATIONS

Cancellation of a confirmed function 48 hours prior to the function commencing will result in 100% of the function costs.

GUARANTEED NUMBERS

A guaranteed number of guests attending is required in writing, by 12 noon, (7) working days prior to the event. The clients charges will be based on final numbers indicated 7 days prior to the event. If the number of guests increases, extra charges will be applied. If numbers decrease, the charges will be based on the original confirmed numbers.

MENU SELECTIONS

We would be happy to assist you in your choice of Food & Beverage menus. To ensure your needs are met, menu selections are required one week prior to your event.

SUBSTITUTE ROOMS

If the function room booked cannot be made available due to circumstances beyond the control of Heavitree Gap Outback Lodge, the company reserves the right to substitute similar rooms. In such exceptional circumstances every effort will be made to inform the organizer.

ACCOMMODATION

Final numbers of accommodation rooms will be required (14) days prior to arrival, together with a rooming list. All rooms that fail to arrive or cancel within 24 hours of arrival will be charged for the first night of accommodation. All cancellations are required in writing.

ROOM ACCESS

Should you require access to your room before or after your function, e.g. (extended set up & breakdown times) a charge may apply. Subject to availability.

DISPLAYS & SIGNAGE

Nothing is to be nailed, screwed or adhered in any way to any wall, door or other part of the building unless the hotel grants prior permission.

DAMAGES

The client is financially responsible for any damage sustained to the Hotel by the organizer, organizers guests, invitees or other person attending the event, whether in the function or any part of the Hotel.

INSURANCE

Whilst every care is taken by the hotel in looking after guests & their belongings, unfortunately the Hotel cannot take responsibility for the damage & loss of items before, during or after the event.

CAR PARKING

The hotel provides complimentary parking. The hotel is not responsible for any loss or damage sustained to vehicles utilizing this area.

SWIMMING POOL

The Hotel pool is for hotel guests only. In the event of an agreement for use of the swimming pool area clients for a barbeque function will have exclusive use of this area. The Pool is open from 0600am- 9pm. strictly no glassware in the fenced pool area.

I have read fully & understand the Terms & Conditions.

Name: _____

Signed:_____

Heavitree Gap
OUTBACK LODGE

ABN: 58 188 480 163 003

BOOKING CONFIRMATION FOR Heavitree Gap Outback Lodge

Company Name: _____

ABN Number: _____

Event Dates: _____

Contact on Site: _____

Telephone No.: _____ Fax No.: _____

Address: _____

PAYMENT DETAILS

To guarantee your booking and the final settlement of your account

Please tick:

- ❑ CHEQUE / CASH (Please be advised that a Credit Card will need to be provided as a guarantee. Should the account not be settled on the day, the nominated Credit Card will be charged)

- ❑ CREDIT CARD

Credit Card Type: _____

Credit Card Holders Name: _____

Credit Card Number: _____ Expiry Date

Signature of Credit Card Holder: _____

- CHARGE BACK/PURCHASE ORDER

NO._____(Hardcopy required)
(If your company does not have existing Credit with the Hotel, a Credit Application will be forwarded to you on request. Please note that for processing we require the completed forms no later than 6 weeks prior to your event)

- *I have read and understood the General Information and Hotel Terms and Conditions and guarantee payment of the relevant charges, in respect to the above mentioned function.*

***Name:*_____**

***Date:*_____**

Signature: _____

Heavitree Gap
OUTBACK LODGE

Coffee Break Selections

Early birds coffee and tea
Freshly brewed coffee and a selection of teas on arrival
$4.00 pp

Classical
Freshly baked cookies
$4.50 pp

Bake house
Danish pastries and muffins
$5.50 pp

Devonshire
Home baked scones served with jam & cream
$5.00 pp

Hi Energy
Warm Ham and cheese croissants
Fresh fruit platter
Orange juice
$15.00 pp

CONTINUOUS FRESHLY BREWED COFFEE AND
SELECTION OF TEAS
(AVAILIABLE 9.00AM TO 5.00PM)
$12.00 PP
All prices include GST and subject to change without notice
Valid 01/01/2011-31/12/2011

Heavitree Gap
OUTBACK LODGE

FINGER FOOD MENU

(All platters serve 10 people)

Platter 1
Party Pies, party pasty and party sausage rolls
With tomato dipping sauce
$80.00

Platter 2
Mini spring roll, Samos's, seafood money bags and
Mini dim Sims with sweet chili and soy sauce
$60.00

Platter 3
Marinated beef skewers, marinated chicken skewers, marinated chicken wings and spicy meatballs with minted yoghurt dipping sauce
$125.00

Platter 4
Chips and wedges with sweet chili, sour cream, tomato and BBQ dipping sauces
$30.00

Platter 5
Open baguettes filled with lettuce tomato cucumber and avocado, with assorted sliced meats inside and different spreads.
$90.00

All prices include GST and subject to change without notice
Valid 01/01/2011-31/12/2011

Heavitree Gap
OUTBACK LODGE

Al a Carte Menu

Alternate Drop
(Choice of 2 from each section)
$55.00 PER PERSON

Entrée

Soup
Garlic Bread
Lemon Pepper Squid
Marinated Chicken Skewers

Mains

Grilled Barramundi with Citrus Sauce
Grilled Chicken Breast with a creamy Garlic & Basil Sauce
Pork with Caramelized apples
MSA Rump Steak served medium with rich gravy

each served with mash potato & seasonal vegetables

Desserts

Sticky Date Pudding with Butterscotch sauce
Apple Berry Strudel with Ice Cream and Berry compote
Apricot and Peach Crumble with Ice- Cream

Tea and Coffee

***prices are per person

Heavitree Gap
OUTBACK LODGE

Buffet Menu

2 course selection from ~ $30 per person
3 course selection from ~ $40 per person

Menu choices

BUFFET MENUS

You're Choice of one of the following Soups,

Soups

Creamy Butternut Pumpkin
Tomato & Basil
Potato & Leek

From the Carvery

Tender Roasted Beef,
Traditional Roast Pork
Roast Lamb
Seasonal vegetables

From the Buffet,

Pimento penne pasta and jasmine rice
Your choice of one of the following
Apricot chicken
Fresh Fish of the day Crumbed with chef select sauce
Mongolian lamb

Heavitree Gap
OUTBACK LODGE

$30.00 PER PERSON

Cold Buffet
Chef's selection of Salads
Prawn Platter
Traditional Chicken Caesar
House made damper

Desserts
Traditional Black Forrest Gateau, with Sweetened Cream
Chocolate Mousse
Seasonal Fruit Salad served with Cream
Warm Apple Pie

Tea, Coffee

Heavitree Gap
OUTBACK LODGE

Gourmet Australian Barbeque

Buffet selection ~ $30 per person

From the BBQ

Marinated 200gm Steak
Sausages
Kangaroo Skewers
Sliced Onion

Fresh Sides

Garden Salad
Coleslaw
Pasta Salad
Beetroot
Potato Salad
Rice Salad

**Also served with an array of breads and condiments

Heavitree Gap
OUTBACK LODGE

Gourmet Australian Barbeque

Buffet selection ~ $40 per person

From the BBQ

Marinated 200gm Steak
Local Spiced Shish Kebabs
Sliced Onion
Kangaroo Skewers
Sausages

Fresh Sides

Garden Salad
Potato Salad
Beetroot
Rice Salad
Pasta Salad
Coleslaw
Fresh Fruit Platter

**Also served with an assortment of house made dampers and condiments

Heavitree Gap
OUTBACK LODGE

Beverage List

****prices subject to change due to price rises****

BEER:

$5
Naked Blonde
Hahn Light
XXXX Gold
Carlton Mid

$5
Carlton Cold
VB
Melbourne Bitter

$6.00
*Extra Dry (TEDS)
*Coopers

OTHER

$5 *Mercury Cider

$9.00 UDL – Vodka & Passion-fruit, *Raspberry, Lemon & Lime, Pineapple

$9.00 Bundy Rum & Cola Cans
Jim Beam & Cola Cans

$3.00 Soft-drinks – Coke, Diet Coke, Sprite, Lift, and Fanta

$3.00 Juice –Apple, Orange, Tomato

HOUSE WINE White & Red
$7 GLASS
$25 BOTTLE

CHAMPAGNE **$7 GLASS**
$25 BOTTLE

Valid 01/01/2011-31/12/2011
Prices subject to change with CPI increase